

**San Francisco Public Utilities Commission (SFPUC)
Citizens' Advisory Committee (CAC)**

MEETING MINUTES

**Tuesday, August 18, 2020
5:30 p.m. - 7:00 p.m.**

PARTICIPATE VIA BLUEJEANS VIRTUAL CONFERENCE SOFTWARE

<https://primetime.bluejeans.com/a2m/live-event/brqzjbx>

Dial-in Number: (415) 466-7000

PIN: 6178740 #

Mission: The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans (Admin Code 5.140-142).

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25,2020

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Citizens Advisory Committee's (SFPUC CAC) regular meeting room, 525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room, is closed. CAC Members and SFPUC staff will convene CAC meetings remotely by teleconference. Members of the public are encouraged to submit their public comment on agenda items in advance of the teleconference meeting by emailing comments to ajimenez@sfwater.org. Comments submitted no later than 12PM on Tuesday the day of the meeting will be read into the record by SFPUC CAC Staffing Team members during the teleconference meeting and will be treated as a substitute to providing public comment during the meeting. Persons who submit written public comment in advance on an agenda item or items will not be permitted to also provide public comment on the same agenda item(s) during the meeting.

Members:

Anietie Ekanem, Chair (D10)

Wendy Aragon (D1)
Suki Kott (D2)
Steven Kight (D3)
Jim McHugh (D4)
Ted Loewenberg (D5)

Amy Zock, (D6)
VACANT (D7)
Amy Nagengast (D8)
Moisés García (D9)
Jennifer Clary (D11)
VACANT (M-Env. Org)

Nicole Sandkulla (M-Reg'l Water Customers)
Mark Tang (M-Eng./Financial)
Eliahu Perszyk (M-Lg Water User)
VACANT (B-Small Business)
Misty McKinney (B-Env Justice)

London N. Breed
Mayor

Ann Moller Caen
President

Francesca Vietor
Vice President

Anson Moran
Commissioner

Sophie Maxwell
Commissioner

Tim Paulson
Commissioner

Harlan L. Kelly, Jr.
General Manager

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu and Amanda Jimenez
Staff Email for Public Comment: AJimenez@sfwater.org

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



ORDER OF BUSINESS

- 1. Call to order and roll call** : The meeting was called to order at 5:36 pm

Members present at roll call: (10) Ekanem, Aragon, Kott, McHugh, Loewenberg, Nagengast, Clary, Tang, Perszyk, McKinney

Members absent: (4) Kight, Zock, Garcia**, Sandkulla
- 2. Approve July 21, 2020 Minutes**
Motion was made (Clary) and seconded (Loewenberg) to approve July 21, 2020 Minutes

AYES: (10) Ekanem, Argon, Kott, McHugh, Loewenberg, Zock, Nagengast, Clary, Tang, Perszyk, McKinney

NOES: (0)

ABSENT: (4) Kight, Zock, Garcia, Sandkulla

Public Comment: None
- 3. Report from the Chair – Anietie Ekanem**

Public Comment: None

****Member Garcia arrived at 5:35pm, quorum maintained.**

- 4. Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda

Public Comment: none
- 5. Presentation and Discussion: Annual CAC Survey Results Summary,** Tracy Zhu, Social Impact Partnership Manager, External Affairs

Presentation Topics:

- Mission of the CAC
- 2019-2020 Outcomes
- Member Survey: 13 Respondents
- Staff Survey: 19 Respondents
- Staff interactions with CAC add value to SFPUC projects, programs, & policies
- Members join for different reasons
- Staff perspective on the CAC's role is consistent with its chartered mission
- Members hear about CAC openings through various avenues
- Strong Organizational Representation
- The CAC reaches greater community
- Demographics
- CAC Members Feel Supported By...
- CAC Members Feel Supported, Recognized & Respected...
- Member Perspective: CAC Member Preparedness & Empowerment
- Staff Perspective: CAC Member Preparedness & Empowerment
- Alignment of CAC & SFPUC

- Members Perception of SFPUC
- Favorite Topics of 2019-2020
- Reflections in the Face of COVID-19
- 2020 Leadership Retreat Summary

Discussion Topics:

- *Chair Ekanem* asked the survey has been sent to commissioners?
Staff Zhu responded that is has not but that is something we can do in the future. Survey results will be included in the CAC Annual Report.

Public Comment: none

6. **Presentation and Discussion: [Annual CAC Leadership Retreat Report Back](#)**, Anietie Ekanem, Full CAC Chair

Presentation Topics:

- Purpose of Annual CAC Leadership Retreat
- Virtual Agenda
- Water CAC Priorities for FY20-21
- Power CAC Priorities for FY20-21
- Wastewater CAC Priorities for FY20-21
- Full CAC Priorities for FY18-19
- Discussion Questions
- Next Steps

Discussion Topics:

- *Chair Ekanem* mentioned the need to recruit a representative living on Treasure Island to join the CAC and to support for Treasure Island issues within each subcommittee
- *Member Loewenberg* expressed the desire for timely notice of the CAC members when there is a press or media article circulating about SFPUC, so members are not caught unprepared to give a comment. *Member Clary* commented that it makes sense for the Communications Division within External Affairs to provide us an explanation when SFPUC is in the news. *Staff Zhu* noted that there are certain topics the agency is not likely to give proactive updates on. However, it would be helpful for CAC members to be proactive and send written emails requesting the agencies response on a specific topic.
- *Member Perszyk* requested to receive documents with more time in advance of a meeting when we are discussing the report. It would be nice to get more time to review the large document.
- *Member Ekanem* addressed the need for training on how to better engage with members of the public.

Public Comment: None

7. **Staff Report**

- Process for reappointment for terms ending May 2020
- Subcommittee Meetings
 1. Power – September 1, 2020
 2. Wastewater – September 8, 2020
 3. Water – September 22, 2020
- **[SFPUC Virtual Tours](#)** – weekly on Wednesdays from 1-2pm through September

Public Comment: None

8. **Future Agenda Items and Resolutions**

- Workforce Equity Analysis from Human Resources Services - *September*
- Affordability and Emergency Rate Assistance Programs - September
- General Manager Address - *tentative October*
- Commissioner Visits - *tentative October and November*
- Agency-wide Planning & Policy on Climate Change & Adaptation
- Interagency Working Group on Sea Level Rise
- Contracting Process
- Education Resolution
- PUC Properties and City Department Partnerships
- Water Equity and Water Access for Homeless
- Workforce Programs
- Water Rights and Raker Act
- Water Use and Parks
- Flooding Protection
- Water Quality Report
- Green New Deal
- Micro Hydroelectric Power
- Prop A Bond Funding

Public Comment: None

9. **Announcements/Comments** – The next meeting for the Full CAC will be on September 15, 2020. Check www.sfwater.org/cac for confirmation of the meeting date for the next scheduled meeting.

10. **Adjournment**

Motion was made (Clary) and seconded (Loewenberg) to adjourn the meeting.

Meeting was adjourned at 7:12 PM.