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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO**

**Draft Minutes of Regular Meeting
Friday, April 8, 2022, 1:00 – 4:00 PM
(Approved ____, 2022)**

San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

JOIN MEETING REMOTELY VIA ZOOM

- 1. Modern Browser (WebRTC) [Best]**
Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required)
- 2. Mobile Apple iOS or Android devices:** Mobile users can also join with Zoom Cloud Meetings App on [Apple App Store](#) iOS or [Google Play Store](#) Android
- 3. Meeting [Link](#)**
Meeting ID: 875 0027 1231
Passcode: 161595
- 4. Join by Telephone [Audio only]:** US: +1 669 900 6833 or +1 213 338 8477 or +1 669 219 2599 or +1 646 518 9805
Meeting ID: 875 0027 1231
Passcode: 161595

Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

- Public comment periods will be announced.
- Type your comments using the “Chat” tab. In chat box please **type "Public Comment"** preceding your comment.
- Comments will be read out loud by meeting moderator. If you have technical issues or questions, you may also send a private message to the moderator using direct message.
- We ask that public comments be made in a civil and respectful manner and that you address your remarks to the Board as a whole and not to individual Board Members or Staff.
- Listen in from a quiet location. Turn down any televisions or radios around you.

London N. Breed
Mayor

Anson Moran
President

Newsha Ajami
Vice President

Sophie Maxwell
Commissioner

Tim Paulson
Commissioner

Dennis J. Herrera
General Manager

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



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MEETING AGENDA

Materials Distributed: Regular meeting agenda of April 8, 2022; Item 3 RFB agenda draft minutes for regular meeting of March 18, 2022; Item 4a 2021-2022 Power Rates Study Rate Design.

1. Call to Order and Roll Call

Member Name/Title	Appointed By
Howard Ash, Chair	Board of Supervisors
Vacant, City Retail Small Business Customer	Board of Supervisors
Vishal Trivedi, Member	Controller's Office
Reese Isbell, Member	Mayor's Office
Trisha McMahon, Member	City Administrator
Vacant, City Retail Large Business Customer	Mayor's Office
Edward de Asis, Member	Controller's Office

The regular meeting of the Rate Fairness Board was called to order at 1:06 PM via Zoom teleconference.

Roll call:

- Present: Member Trivedi, Member Isbell, Member McMahon, Member de Asis.*
- Chair Ash joined meeting at approximately 1:16 PM.*
- A quorum was present.*

RFB Secretary provided the following reminders: remote meeting 58 authorized by the California Government Code Section 54953(e); 59 instructions for public participation during public comment periods; 60 recording of meeting for minutes only, not to be published.

2. Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board's jurisdiction but not on today's agenda.

Public Comment: None

3. Approval of the Regular Meeting Minutes of March 18, 2022

(Discussion and Action)

The minutes of the regular meeting of March 18, 2022, were adopted unanimously upon a motion by Member Isbell and a second by Member Vishal.

Roll Call Vote:

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- *Ayes: Member Trivedi, Member Isbell, Member McMahon, Member de Asis. Four ayes.*

Public Comment:

- *Amy Nagengast Chat Box @ 1:10 PM: Could a draft of the meeting minutes be posted in advance of the meeting so members of public can review and be ready to comment if applicable?*
 - *PUC staff provided response and helped clarify that minutes were posted on RFB webpage, incorrectly under a different date, issue has since been resolved.*

4. Report of the Chair

a. 2021-2022 Power Rates Study Rate Design: CleanPowerSF and Hetch Hetchy Power

NewGen Strategies & Solutions, Power Rates Study Consultant (Presentation and Discussion)

Consultant Scott Burnham provided presentation about the 2021-2022 Power Rates Study Cost of Service and Rate Design: CleanPowerSF and Hetch Hetchy Power. Topics included project schedule, customer distribution, Hetch Hetchy rate design tiers, rate design customer charge, CleanPowerSF proposed rates, and Hetch Hetchy rate transition plan. Discussion followed.

Public Comment:

- *Amy Nagengast, Chat Box @ 2:04 PM: To clarify: are municipal customer program funds (i.e. incentives to reduce energy consumption) paid for by flat monthly customer service fees or within the electricity rate? [Consultant Burnham provided response]*
- *Brooke Abola Chat Box @ 2:26 PM: GUSE? [Rates Administrator Erin Franks and Chair Ash provided response]*
- *Amy Nagengast, Chat Box @ 2:33 PM: Have you finalized the rate types for Hetch Hetchy customers?" [Consultant Burnham provided response]*
- *Amy Nagengast, Chat Box @ 2:39 PM: Can customers switch between gas/electric vs all-electric rates at any point in the year? [Rates Administrator Franks and Chair Ash provided response]*

5. Break (5 minutes)

130 *Board decided to skip break.*

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132 **6. Announcements, Comments, Questions** (Discussion)

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134 *Member Isbell brough up topic about scheduling the next Board regular*
135 *meeting. Subsequently, regular meeting scheduled for April 22, 2022, 2-*
136 *4 PM.*

137 *Member Isbell asked if Board has bylaws, none are available in Board*
138 *webpage. Chair Ash explained that Board does not currently have*
139 *bylaws, but has had a Vice Chair, which, historically, has been another*
140 *residential Member. Chair Ash proposed election of Vice Chair to be*
141 *added to the next meeting agenda. Member Reese advised that Board*
142 *create bylaws, especially to provide clarity about leadership positions.*

143

144 *Chair Ash proposed to create a memo about issues to consider about*
145 *rates proposal, to form Board comments and recommendations to the*
146 *Commission—to be added to the following meeting agenda.*

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148 *Discussion followed about Board availability for next meeting during*
149 *week of Apr 18-22, in advance of Commission meeting of May 10.*

150

151 *Chair Ash will plan to attend the May 10 Commission meeting.*

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153 *Public Comment: None*

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155 **7. Adjournment**

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157 *Meeting adjourned at 2:59 PM*

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159 **Accessible Meeting Policy:** To obtain meeting materials in alternative format, please
160 contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
161 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure
162 availability. Written reports or background materials for calendar items are available on-
163 line at <https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board>.

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165 **Meeting Procedures:** Public Comment will be taken before or during the
166 Board's consideration of each agenda item. Speakers may address the Board
167 for up to three minutes on that item. During General Public Comment,
168 members of the public may address the Board on matters that are within the
169 Board's jurisdiction and are not on the agenda. Procedures do not permit: 1)
170 persons in the audience to vocally express support or opposition to statements
171 by Board Member, by other persons testifying; 2) ringing and use of cell
172 phones, pagers, and similar sound-producing electronic devices; 3) bringing in
173 or displaying signs in the meeting room; and 4) standing in the meeting room.
174 The ringing of and use of cell phones, pagers and similar sound-producing
175 electronic devices are prohibited at this meeting. Please be advised that the
176 Chair may order the removal from the meeting room of any person(s)
177 responsible for the ringing or use of a cell phone, pager, or other similar sound-
178 producing electronic devices.

179 **Know your rights under the Sunshine Ordinance:** Government's duty is to
180 serve the public, reaching its decisions in full view of the public. Commissions,
181 boards, councils, and other agencies of the City and County exist to conduct
182 the people's business. This ordinance assures that deliberations are conducted
183 before the people and that City operations are open to the people's review. For
184 information on your rights under the Sunshine Ordinance (Chapter 67 of the
185 San Francisco Administrative Code) or to report a violation of the ordinance,
186 contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett
187 Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at
188 (415) 554-7854; or by e-mail at sof@sfgov.org.

189 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter
190 67 of the San Francisco Administrative Code on the Internet, at
191 <http://www.sfbos.org/sunshine>.

192 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma
193 / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí /
194 Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / ការ“មឆន”
195 មេតេឡី ព័រ“ងក”ម“ដៃមៃ” ស្តីការងារជំនួយ / Libreng tulong para sa wikang Tagalog មេតេឡី

196 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
197 that influence or attempt to influence local legislative or administrative action
198 may be required by the San Francisco Lobbyist Ordinance [SF Campaign &
199 Governmental Conduct Code Sec. 2.100] to register and report lobbying
200 activity. For more information about the Lobbyist Ordinance, please contact the
201 San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San

202 Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site
203 at www.sfgov.org/ethics.

204 **Explanatory documents** that have been provided to the Board in connection
205 with this agenda are available for public inspection online at
206 [https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
207 [board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).

DRAFT