

**San Francisco Public Utilities Commission  
Citizens' Advisory Committee**

**MEETING MINUTES**

**Tuesday, January 19, 2016**

**5:30 p.m. – 7:00 p.m.**

**525 Golden Gate Ave., 3<sup>rd</sup> Floor Tuolumne Conference Room**

**Members:**

<b>Wendy Aragon, Chair (D1)</b>	Kelly Groth (D7)	Nicole Sandkulla - (M-Reg'l Water Customers)
Suki Kott (D2)	Shalini Swaroop (D8)	Rebecca Lee, (M-Eng./Financial)
Vacant (D3)	Art Taylor (D9)	Tamar Barlev (M-Lg Water User)
Amy Zock (D4)	Marjorie Goodwin (D10)	Eli Saddler (B-Small Business)
Ted Loewenberg (D5)	Jennifer Clary (D11)	Tracy Zhu (B-Env Justice)
Mark Connors (D6)	Avni Jamdar (M-Env. Group)	

M = Mayoral appointment, B = Board President Appointment

Staff Liaison: Ryan Iwata and Jessie Buendia

**ORDER OF BUSINESS**

**1. Call to order and roll call: Meeting is called to order at 5:33 pm.**

Members present at roll call: (12) Aragon, Kott, Zock, Loewenberg, Connors, Swaroop, Goodwin, Clary, Sandkulla, Lee, Barlev, Zhu

Members absent at roll call (4): Groth, Taylor, Jamdar, Saddler

Members of the public: Leslie Detaillandier

SFPUC staff present: Steve Ritchie, Alison Kastama

**2. Report from the Chair - Wendy Aragon, Chair (5 minutes)**

- Welcome members, staff, and the public
- Commission CAC Report Scheduled for: February 23, 2015

Public comment: none

**3. Subcommittee Reports (15 minutes, 5 minutes each)**

**Presenters:**

- Shalini Swaroop, Power Subcommittee Chair
- Marjorie Goodwin, Wastewater Subcommittee Chair
- Jennifer Clary, Water Subcommittee Chair

Public Comment: none

**4. Approval of the [December 15, 2015](#) meeting minutes (5 minutes)**

Motion was made (Loewenberg) and seconded (Clary) to approve [December 15, 2015](#) minutes.

Public comment: none

**Edwin M. Lee**  
Mayor

**Francesca Vietor**  
President

**Anson Moran**  
Vice President

**Ann Moller Caen**  
Commissioner

**Vince Courtney**  
Commissioner

**Ike Kwon**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



The motion PASSED by the following vote:

AYES: (12) Aragon, Kott, Zock, Loewenberg, Connors, Swaroop, Goodwin, Clary, Sandkulla, Lee, Barlev, Zhu

NOES: (0)

ABSENT: (4): Groth, Taylor, Jamdar, Saddler

5. **Public Comment:** members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda (*2 minutes per speaker*)

Public comment: none

6. **Presentation, Discussion, and Possible Action, [Resolution on the Impacts of Drought on System Maintenance and Improvements](#)**, Member Clary and Member Sandkulla (*5 minute presentation, 10 minute discussion*)

Topics of Discussion:

- General discussion about the context & genesis of the resolution- Member Clary
- General discussion about the current state of the budget, Capital Improvement Program, and the ability to maintain levels of service - Assistant General Manager Steve Ritchie

Motion was made (Lee) and seconded (Loewenberg) to approve [Resolution on the Impacts of Drought on System Maintenance and Improvements](#) with small grammatical changes

Public comment: none

The motion PASSED by the following vote: (12)

1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

7. **Presentation, Discussion, and Possible Action, [Southeast Community Facility Resolution](#)**, Member Zhu and Member Aragon (*5 minute presentation, 10 minute discussion*)

Topics of Discussion:

- General discussion about the background and history of the previous Southeast Community Facility- Member Zhu
- General discussion – edits to the resolution to enhance clarity

Motion was made (Lee) and seconded (Loewenberg) to approve [Southeast Community Facility Resolution](#)

The motion PASSED by the following vote: (12)

1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

8. **Future Agenda Items and Resolutions** (5 minutes)

- February—Biosolids and Headworks (*tentative*)
- Balboa Reservoir Resolution (*tentative*)
- Lake Merced Boat House Resolution (*tentative*)
- Drought/Water Supply update (*tentative*)
- Cyber Security (*tentative*)
- Mountain Tunnel (*tentative*)
- Environmental Justice update (*tentative*)
- Clean water access in low income neighborhoods (*tentative*)
- CleanPowerSF update- Outreach (*tentative*)

Public comment: none

9. **Action Item: Citizen Advisory Committee Officer Elections** (10 minutes)

Nominations will be heard for:

- Chair
- Vice Chair
- Secretary

Motion was made (Clary) and seconded (Kott) to nominate Wendy Aragon for **Chair**.

Public comment: none

The motion PASSED by the following vote: (12)

1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent

16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

Motion was made (Zock) and seconded (Clary) to nominate Amy Zock for **Secretary**.

Public comment: none

The motion PASSED by the following vote: (12)

1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

Motion was made (Zock) and seconded (Kott) to nominate Kelly Groth for **Vice Chair**.

Motion was made (Swaroop) and seconded (Clary) to nominate Rebecca Lee for **Vice Chair**.

Public comment: none

The motion PASSED and Rebecca retains **Vice Chair** by the following roll call vote: (Majority vote 9-3)

1. Wendy Aragon: Rebecca
2. Suki Kott: Kelly
3. Amy Zock: Kelly
4. Ted Loewenberg: Rebecca
5. Mark Connors: Rebecca
6. Kelly Groth: Member absent
7. Shalini Swaroop: Rebecca
8. Art Taylor: Member absent
9. Marjorie Goodwin: Kelly
10. Jennifer Clary: Rebecca
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Rebecca
13. Rebecca Lee: Rebecca
14. Tamar Barlev: Rebecca
15. Eli Saddler: Member absent
16. Tracy Zhu: Rebecca

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

10. **Staff Report** (5 minutes)

- 2015-16 CAC Survey- Presentation on results of the survey at the next February 16<sup>th</sup> FULL CAC meeting
- Announcement of group picture at the next February 16<sup>th</sup> FULL CAC meeting

11. **Announcements/Comments** – The next regularly scheduled meeting for the Full CAC will take place at our regularly scheduled time on Tuesday, February 16, 2016.

- [Treasure Island Electric Infrastructure Open House](#) – Saturday, January 23, 2015 between 11 a.m.-1 p.m. Shipshape Community Center 850 Avenue I, Treasure Island

12. **Adjournment**

Motion was made (Kott) and seconded (Barlev) to adjourn meeting

Public comment: None

Meeting adjourned at 7:03 pm.