

**San Francisco Public Utilities Commission
Citizens' Advisory Committee**

MEETING MINUTES

Tuesday, June 20, 2017

5:30 p.m. – 7:00 p.m.

525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room

Mission: The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans.

Members:

Wendy Aragon, Chair (D1)

Suki Kott (D2)

Leslie DeTaillandier (D3)

Amy Zock (D4)

Ted Loewenberg (D5)

Matthew Steen (D6)

VACANT (D7)

Amy Nagengast (D8)

Ernesto Martinez (D9)

Anietie Ekanem (D10)

Jennifer Clary (D11)

Angela Paige Miller (M-
Env.Group)

Nicole Sandkulla (M-Reg'l Water
Customers)

Rebecca Lee (M-Eng./Financial)

Nathaniel Kinsey (M-Lg Water User)

Owen O'Donnell (B-Small Business)

Misty McKinney (B-Env Justice)

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu, Justin Gardner

ORDER OF BUSINESS

- 1. Call to order and roll call:** The meeting was called to order at 5:36pm.

Members present at roll call: (9) Kott, Zock, Steen, Martinez, Ekanem, Clary, Miller, Kinsey, McKinney

Members absent at roll call: (7) Aragon, DeTaillandier, Lowenberg, Nagengast, Sandkulla, Lee, O'Donnell

Members of the public presenting at meeting: none

- 2. Approval** of the [May 19, 2017](#) meeting minutes

Motion was made (Clary) and seconded (Steen) to approve the [May 19, 2017](#) meeting minutes.

The motion PASSED by the following vote:

YES: (9) Kott, Zock, Steen, Martinez, Ekanem, Clary, Miller, Kinsey, McKinney

NOES: (0)

ABSENT: (7) Aragon, DeTaillandier, Lowenberg, Nagengast, Sandkulla, Lee, O'Donnell

Edwin M. Lee
Mayor

Anson Moran
President

Ike Kwon
Vice President

Ann Moller Caen
Commissioner

Francesca Vietor
Commissioner

Vince Courtney
Commissioner

Harlan L. Kelly, Jr.
General Manager



Public Comment: None

3. **Public Comment**

- David Warner gave updates on the State Water Board proposal for the Tuolumne River. Although little progress has been made, he expressed his support for local water supply.

Member Nagengast arrives at 5:41pm. (10 members present)

4. **Report from the Chair** – Vice Chair Zock

- Chair Aragon is on vacation and absent.
- Welcome and introduction of new District 6 member, Matthew Steen and new member for Large Water User seat, Nathaniel Kinsey.
- Special Joint Meeting with Southeast Community Facility Commission will be held on August 9, 2017 at the Southeast Community Facility, 1800 Oakdale. Please confirm with Justin your attendance in order to confirm quorum.
- Regularly scheduled Full CAC meetings on July 18 and August 15 will be cancelled.
- Annual CAC Leadership Retreat will be on July 16, 2017.
- The committee shows appreciation for Member Lee's last day on the CAC.

Member Lee arrives at 5:46pm. (11 members present)

5. **Presentation and Discussion:** [CleanPowerSF Phasing Plan](#), Michael Hyams, Director of CleanPowerSF standing in for Barbara Hale, Assistant General Manager, Power Enterprise

Presentation topics

- CleanPowerSF Update Program Growth Plan
- CleanPowerSF Program
- CleanPowerSF Goals and Objectives
- Offering Two Energy Products
- CleanPowerSF *Initial* Rates (Residential)
- Enrollment Approach and Outcomes
- Relative Scale of CleanPowerSF Revenues
- CleanPowerSF Growth Plan
- Recommendations
- SFPUC CleanPowerSF Growth Plan
- Program Growth Timeline
- Enroll in CleanPowerSF today at cleanpowersf.org
- CleanPowerSF FY17-18 Rates (Residential)

Member Lee departs at 6:03pm. (10 members present, quorum maintained)

Topics of Discussion:

- The Committee expressed concern about PG&E's exit fee that is included in the CleanPowerSF rates and is not something that the SFPUC can control.
- The exit fee is variable and can change any time. It is predicted to increase 10-15% within the next year. The Committee asked questions regarding how it will affect low income families and businesses.

Public Comments: none

6. Training and Discussion: [How to Write a Resolution](#), Jennifer Clary, Water CAC Chair

Topics of Discussion:

- Why Write a Resolution?
- What Are Appropriate Topics?
- What Are the PUC's Goals and Objectives?
- Format of Resolution
- Directive
- Justification – Whereas
- Title – Minor but Important
- Types of Past CAC Resolutions
- General Best Practices

Topics of Discussion:

- The Committee was interested on the next steps of a resolution and the possible outcomes from writing one.

Public Comments: David Warner stressed the importance of the CAC and its authority.

7. Presentation, Discussion, and Possible Action: [Resolution on Green Infrastructure](#), Anietie Ekanem and Misty McKinney, Wastewater Subcommittee Members

- Green Infrastructure (GI) manages storm water by filtering it and absorbing it back into the environment while providing green spaces for the community.
- The PUC should keep in mind the effects of environmental gentrification by distributing GI funds more equitably throughout the neighborhood and towards education components associated with GI.
- CAC members made suggestions on adding active verbs to the "Whereas" clauses.

Public Comment: None

The Motion was made (Clary) and seconded (Steen) to adopt the [Resolution on Green Infrastructure](#)

The motion PASSED by the following vote:

YES: (10) Kott, Zock, Steen, Nagengast, Martinez, Ekanem, Clary, Miller, Kinsey, McKinney

NOES: (0)

ABSENT: (6) Aragon, DeTaillandier, Lowenberg, Sandkulla, Lee, O'Donnell

8. Staff Report

- [Meeting minutes](#) for special Joint CAC-SECF Commission Meeting on April 8, 2015, are posted at www.sfwater.org
- Staff provided a groundwater update, indicating that staff will be working with individual CAC members on building support for groundwater.

- Staff reminded CAC members to fill out the 2016-17 CAC survey.

Public Comments: none

9. Future Agenda Items and Resolutions

- Annual CAC Leadership Retreat (*July 16*)
- Joint Meeting with Southeast Community Facility Commission – Update on Community Benefits and Environmental Justice Policies Implementation (*August 9*)
- Address from the General Manager (*tentative September*)
- Member Clary made a request for a communications update

- Strategic Plan Update
- Climate Change
- Land Management Framework Policy Update
- Compliance with Prop 218
- Training on advancing the work of the utility through an equity lens – Chair Aragon
- Contracting Process
- Legislative Update
- Rate Study
- Customer Experience on Website

Public Comments: none

- 10. Announcements/Comments** – The next scheduled meeting for the Full CAC will be a Special Joint CAC-SECF Commission meeting on Wednesday, August 9, 2017, 6-8pm at the Southeast Community Facility at 1800 Oakdale Ave.

11. Adjournment

Motion was made (Ekanem) and seconded (Kott) to adjourn meeting.

Meeting was adjourned at 7:11pm.