



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CONTRACTING WORKING GROUP  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES**

**Public Utilities Commission Building  
525 Golden Gate Ave., 4th Floor, San Antonio Room  
San Francisco, CA 94102**

**Wednesday, July 31, 2013 - 9:30 AM**

**Special Meeting**

**1. Call to Order and Roll Call(00:00:00 - 00:00:30)**

John Ummel, Chair  
Kevin Cheng  
Holly Kaufman

The meeting was called to order at 9:45 a.m. On the call of the roll, Members Ummel, Cheng, and Kaufman were noted present.

**2. Public Comment: (00:00:30 - 00:00:45)**

Public Comment: None.

**3. Future Revenue Bond Oversight Committee Audit Activities(00:00:45 - 00:59:30)**

Issue/Action: The RBOC received RW Block's major report. Recommendations in this report as well as additional suggested audit activities have been forwarded by Mr. Block. In addition, the City Services Auditor (CSA) is in the process of finalizing a scope of work for an audit of the Sunol Valley Water Treatment Plant. Finally, WSIP Director Julie Labonte was asked to opine on RW Block's recommendations and suggest possible follow-up activities. The RBOC has asked the Contracting Working Group to review potential audit activities and bring forth recommendations to the RBOC at a future meeting.

Chair Ummel provided an overview of potential future RBOC audit activities.

Mike Brown (SFPUC); Mark Blake (City Attorney's Office); provided information and responded to questions raised through the discussion.

See Item 5 (Future Agenda Items/Meeting Dates) for proposed hearings and activities.

Public Comment: None.

No Action Taken.

4. **Approval of RBOC Contracting Working Group Minutes of March 18, 2013.**  
(Discussion and Action) (Attachment)

Member Kaufman, seconded by Member Cheng, moved to approve the RBOC Contracting Working Group Minutes of March 18, 2013. The motion passed by the following vote:

Ayes: Ummel, Cheng and Kaufman.

Noes: None.

Public Comment. None.

5. **Future Agenda Items/Meeting Dates.**

The RBOC Contracting Working Group requested that the SFPUC report on the following items during the September 16, 2013, RBOC meeting:

1. Cost Containment
2. Sewer System Improvement Program (SSIP) Lessons Learned
3. Calaveras Dam update
4. Sewer System Improvement Program (SSIP) Program Introduction

6. **Adjournment**

The meeting adjourned at 10:50 a.m.

### **Agenda Item Information**

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