CityWorks is a summer-internship program that supports students' professional success through job training and post-secondary career opportunities.

This program seeks to support those with interests across career sectors, including:

- Architecture & Urban Planning
- Engineering & Design
- Finance/Accounting
- Marketing/Communications
- Law & Government
- Non-Profit/Education
- Medicine & Health
- Art & Design (Music, Fashion, etc)

APPLICATION

SUMMER 2023

Due: March 24, 2023
Applications can be returned to:
Young Community Developers
1715 Yosemite Avenue
San Francisco, CA 94124
or
emailed to Nicole Quinto
nquinto@ycdjobs.org
WHAT IS CITYWORKS?

CityWorks is a paid summer internship program for recent high school graduates and college students within their first year. Starting the summer after their senior year in high school, this program provides internship opportunities with various partners located throughout the Bay area.

CityWorks interns will work with professional mentors and gain valuable skills necessary for both academic and professional success.

WHO IS ELIGIBLE FOR CITYWORKS?

Applicants must meet ALL of the following requirements:

- Resident of San Francisco’s District 10 & 11
  - Zip codes: 94124, 94134, 94107, and 94112
- Recent high school graduate OR a first time college freshman
- Attendance and participation in 2 week-long job training
- Ability and commitment to work 20 hours a week during the summer

BENEFITS OF CITYWORKS

- Interns earn up to $18/hr
- Professional networking with city and industry leaders
- Expansion and development of transferrable skills
- Gain reputable industry experience
- Become eligible for YCD Fellowship

For online application:
"CityWorks has been a really good experience; It has matured me a lot for the professional world. I've grown as an intern and it feels good to have a better understanding of where I want to go professionally."
-Ayanni, 2019 & 2020 CityWorks Intern
San Francisco State University, Project Management

"I learned a lot from many professionals...it gave me a better understanding of what I want to do for the rest of my life."
-Glendy, 2020 - 2022 CityWorks Intern
SFSU, Architecture

"The Cityworks program was an incredible opportunity that gave me my first introduction to the professional world. It provided first hand experience and critical knowledge from various industry professionals on how to succeed within my chosen career."
-Rue, 2019-2021 CityWorks Intern
USF, Environmental Science
## PERSONAL INFORMATION

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<th>First Name:</th>
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<th>Professional Email Address:</th>
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## DEMOGRAPHIC INFORMATION

Ethnicity/Race: (Please check all that applies)

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Other (Not listed, please specify): 

## SCHOOL INFORMATION

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<th>Grade Level:</th>
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<th>College Students - Major of Study:</th>
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WORK/VOLUNTEER EXPERIENCE

Have you participated in CityWorks in the past?

☐ Yes. What year(s)?

☐ No.

Have you participated in any of the following other youth employment programs in the past?

☐ MYEEP
☐ YOUTHWORKS
☐ PROJECT PULL
☐ SFUSD CTE

INTERNSHIP AREA OF INTEREST

Please rate your top three (3) choices from 1 - 3, number 1 being your top choice.

ACCOUNTING/FINANCE ______
ARCHITECTURE & URBAN PLANNING ______
ART/DESIGN ______
MARKETING & COMMUNICATIONS ______
ENGINEERING & DESIGN ______
GOVERNMENT RELATIONS ______
OPERATIONS & ENVIRONMENTAL MANAGEMENT ______
LAW/ POLI SCI ______
MEDICAL ______

ESSAY

Essay must be typed, size 12 point font, and at least 350 - 500 words. Essay must be attached and submitted with this application.

Returnees may not submit essays from previous years. Re-submission of past essays will not be accepted.

Explain how working with CityWorks aligns with your academic and/or career goals. Explain your skills, knowledge, and/or classes you have taken that make you a qualified intern. Describe one situation in which, because you took initiative, the result of your effort was a success.

*Returning Applicants: Answer the prompt above, as well as - Describe how taking part in CityWorks has helped prepare you for a professional work environment and what your three main career goals are for this next year.
If accepted into the CityWorks Internship Program you are expected to fully participate in all program activities.

Please sign below to indicate your commitment and acceptance to the following:

- Fully and actively participate in all program activities (Monday - Friday) for the 2023 Summer.
- Attend work regularly (20 hours per week) and be responsible for scheduling and notification.
- Take responsibility for transportation to and from work sites and all associated activities.
- Complete all assignments and projects assigned to you by YCD Staff, worksite supervisors, and other authorized personnel.
- Behave according to standards of conduct set forth by YCD staff and assigned worksites.
- Dress professionally.
- Consent to take pictures/videos to document program activities. Photos/videos may be used in brochures, newsletters, online, and/or other program materials.

Applicant's Name (Please print): 

Applicant's Signature: 

Date: 

PARENT GUARDIAN CONSENT (If applicant is under 18)

By signing below, you are acknowledging the following:

- I am aware of and consent to my child's participation and commitment to the program.
- I understand that any intern may be terminated based on work performance, attendance, interest, or other factors.
- I understand that interns are committing to maintain a regular (20 hour) work schedule throughout Summer 2023.
- YCD staff may contact me regarding my child's participation and commitment.
- I consent for my child take pictures/videos to document program activities. Photos/videos may be used in brochures, newsletters, online, and/or other program materials.

Parent/Guardian's Name (Please print): 

Parent/Guardian Signature: 

Phone Number: 

Date: 