

**Susan Murphy**  
*Chair*  
**Dr. Gina Fromer**  
*Vice-Chair*  
**Karen Chung**  
*Commissioner*  
**Chika Mezie**  
*Commissioner*  
**Damien Posey**  
*Commissioner*  
**Amerika Sanchez**  
*Commissioner*  
**Marlene Tran**  
*Commissioner*

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

**London Nicole Breed, Mayor**

ADOPTED MINUTES  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
**Facility & Design Advisory Committee**  
**Thursday, April 13, 2023**  
**4 p.m. to 6 p.m.**  
Virtual Meeting - Teleconference



**Emily Pharr,**  
*Executive Director*

1. **Call to Order and Land Acknowledgement:** 4:18 p.m.

2. **Roll Call:**

*Present: Sanchez, Hunnicutt, Richardson, Tiell*

*Excused: Chung, LeBlanc*

3. **General Public Comment:** None.

4. **Adoption of Minutes – February 13, 2023.**

**Moved:** *Richardson* **Second:** *Tiell*

**Ayes:** *Sanchez, Hunnicutt, Richardson, Tiell*

**Public Comment:** None

5. **SECC Event Series Review** (discussion) (Bryant)

*Victoria Bryant, SECC Community Programs Analyst*

Victoria Bryant, SECC Community Programs Analyst provided a presentation of the Event Series which is an opportunity for local organizations to provide mission aligned activities at the Center. Areas that are covered in the event series are as follows: Evening Series/ Youth Serving Events/ Concert Series/ Business Mixers and Vendor Markets/ Health Café/ Wellness Activities/ Job Fairs.

Ms. Bryant introduced the process used to partner with the community to activate the space and noted 13 quotes had been received and would be reviewed by the Advisory Committees. She reported there was at least one quote in each category and after final approval from the Southeast Commission a confirmation would be provided, and the quotes would be executed. There are several priority areas and Ms. Bryant provided them as follows: Financial Empowerment/ Economic Development/ Community Stabilization/ Cultural Celebration & Preservation/ Advocacy & Civic Engagement/ Arts Programming/ and Environmental Education –

In closing Ms. Bryant advised the next steps would be a presentation to the Facility & Design Advisory Committee and the Full Commission as well as a follow up with the organizations.

Director Pharr provided clarification regarding the process noting the quotes had been previously provided to the committee for review to receive a recommendation. Once a recommendation is received the quotes will be presented to the SFPUC executive team for approval. The opportunities are fee for service valued at \$9,500 per event. The organizations will need to be city vendors in order to produce events.

Questions and Comments from Commissioners and Community Committee Members:

Commissioner Sanchez said the Event Series is a great opportunity for community organizations that want to occupy the space. She said that although there is a limit to the capacity this is a great way for them to get a foot in the door and show a track record of engagement with the community.

Community Committee Member Linda Richardson said it is important to make sure services are available for youth and all community members.

Community Committee Member Dr. Hunnicutt said she has seen wonderful activities taking place and she commended staff on the work that is being done.

Public Comment: None.

**6. Directors Report:** (Pharr)

*Emily Pharr, Executive Director*

Director Pharr reported there were 343 events held at the Center and she provided an overview of the events which included a visit from Mayor Breed and ongoing rehearsals for the San Francisco Girls Chorus. The complete report is available upon request.

Questions and Comments from Commissioners and Community Committee Members:

Community Committee Member Steven Tiell asked if there was any interest in a Thanksgiving event?

- Staff responded there were conversations with Lucky's Market when they first moved across the street, and this might be something to pursue with them. Staff also noted Lucky's provided pumpkins for a giveaway at the Grand Opening.
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Public Comment: None.

**7. New Committee Business** (discussion)

Director Pharr advised there would be updates on the Event Series.

Questions and Comments from Commissioners and Community Committee Members:

Community Committee Member Linda Richardson asked for an update on the request to create banners that would be located throughout the city as a marketing campaign for the new Center. She suggested contacted Supervisor Walton for assistance.

- Staff advised the request is on-going.

Community Committee Members had questions regarding City College and if they were vacating 1800 Oakdale?

- Staff responded City College had received notification that they needed to vacate the property and it's being managed by Real Estate Services. They are expected to be moved by the end of April.

Community Committee Members asked what would be happening to 1800 Oakdale?

- Staff responded there has been no notification regarding the upcoming plans for 1800 Oakdale.

Community Committee Member Linda Richardson requested the item be placed on the agenda for more updates because the building is of interest to the community and the community should be a part of the decision-making process.

Community Committee Member Dr. Hunnicutt asked who owned the building?

- Staff advised the building was owned by the City and County of San Francisco and is managed by the San Francisco Public Utilities Commission as a Wastewater asset. It was noted that future conversations regarding the use of the property will include community engagement and the SFPUC has done a great job keeping its word and engaging the community.

Public Comment: None.

**8. Announcements:** - None

**9. Adjournment:**

The meeting adjourned at 4:50 p.m.

The next meeting of the Facility & Design Advisory Committee is scheduled for May 11, 2023.

Assigned Commissioners: Karen Chung/ Amerika Sanchez/ Vacant

Community Members: Dr. Veronica Hunnicutt/ Brigitte LeBlanc/ Linda Fadeke Richardson/ Steven Tiell