SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Minutes of Regular Meeting
Monday, November 7, 2022, 3:00 – 5:00 PM
(Approved January 6, 2023)

In-person Meeting: San Francisco Public Utilities Commission (SFPUC), 525 Golden
Gate Avenue, 3rd Floor, Tuolumnne Conference Room, San Francisco, CA 94102

Virtually Via Zoom:
1. Modern Browser (WebRTC) [Best]
   Please join with a modern browser Google Chrome or Microsoft Edge (no
   additional installation required)

2. Mobile Apple iOS or Android devices: Mobile users can also join with Zoom
   Cloud Meetings App on Apple App Store iOS or Google Play Store Android

3. Meeting Link
   Meeting ID: 856 9120 4517
   Passcode: 454847

4. Join by Telephone [Audio only]: US: +1 669 900 6833 or +1 213 338 8477
   or +1 669 219 2599 or +1 646 518 9805
   Meeting ID: 856 9120 4517
   Passcode: 454847

Meeting will be recorded for minutes only and will not be published. By joining this
meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES
• Public comment periods will be announced.
• Type your comments using the “Chat” tab. In chat box please type "Public
  Comment" preceding your comment.
• Comments will be read out loud by meeting moderator. If you have technical
  issues or questions, you may also send a private message to the moderator using
  direct message.
• We ask that public comments be made in a civil and respectful manner and that
  you address your remarks to the Board as a whole and not to individual Board
  Members or Staff.
• Listen in from a quiet location. Turn down any televisions or radios around you.

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer
services in a manner that values environmental and community interests and sustains the resources entrusted
to our care.
MEETING AGENDA

Materials Distributed: Regular Meeting Agenda for November 7, 2022; Adopt State Urgency Legislation 54953(e); Draft Regular Meeting Minutes of September 28, 2022; 2023 Water Wastewater Rate Study: Revenue Requirements presentation; Draft SFPUC Rate Fairness Board Bylaws as of May 11, 2022 with Edits

1. Call to Order and Roll Call

Member Name/Title | Appointed By
Howard Ash, Chair, Residential City Retail Customer | Board of Supervisors
Vacant, City Retail Small Business Customer | Board of Supervisors
Vishal Trivedi, Financial Analyst of Office of Public Finance | Controller's Office
Reese Isbell, Residential City Retail Customer | Mayor's Office
Trisha McMahon, Budget and Planning Manager | City Administrator
Vacant, City Retail Large Business Customer | Mayor's Office
Ken Hinton, Budget and Revenue Analyst | Controller's Office

The regular meeting of the Rate Fairness Board was called to order at 3:05 PM in-person and via teleconference.

Roll Call:
• Present: Chair Ash, Vice Chair Isbell, Member Hinton, Member McMahon, Member Trivedi

2. Adopt renewed findings under State Urgency Legislation to allow hybrid in-person meetings during the COVID-19 Emergency and direct the Rate Fairness Board Secretary to agendize a similar resolution at a Board Meeting within the next 30 days.

Roll-call Vote:
• Ayes: Chair Ash, Vice Chair Isbell, Member Hinton, Member McMahon, Member Trivedi

Public Comment: None

3. General Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

Public Comment: None

4. Approval of the Regular Meeting Minutes of September 28, 2022
(Discussion and Action)
Approval of September 28, 2022, Meeting Minutes: Member Trivedi noted that he requested to be excused from the September 28, 2022 meeting and was unsure whether that should be included in the minutes.

Public Comments: none

Vice Chair Isbell motioned to approve September 28, as amended, minutes. Member McMahon seconded. Minutes of the Regular Meeting of September 28, as amended, was adopted unanimously.

Roll Call Vote:
  • Ayes: Chair Ash, Vice Chair Isbell, Member Hinton, Member McMahon, Member Trivedi

5. Report of the Chair
  a. 2023 Water Wastewater Rate Study: Revenue Requirements
     (Presentation and Discussion)
     Matthew Freiberg, SFPUC Project Manager

Matthew Freiberg, SFPUC Project Manager of Financial Planning, presented the 2023 Water Wastewater Rate Study: Revenue Requirements. Presentation included the following topics: rate study updates, expenditure analysis, revenue sufficiency, next steps, and timeline. Discussion transpired throughout presentation.

Public Comment: none

6. Rate Fairness Board Bylaws Draft (May 11, 2022)
   (Discussion)

Vice Chair Isbell reviewed and discussed the bylaws with the Board members. Erin Corvinova, Acting Financial Planning Director, discussed the next steps to move forward with process of City Attorney approval or commentary, and then to finalize.

Public Comment: none

7. Announcements, Comments, Questions
   (Discussion)

Chair Ash expressed that he would like to see the impacts of fire rates on future presentation slides.

Public Comment: none

8. Adjournment
Meeting adjourned at 4:19 PM.
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability. Written reports or background materials for calendar items are available online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.

Meeting Procedures: Public Comment will be taken before or during the Board’s consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Tự giúp Thông dịch Miễn phí /
Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / คำนำ OpenSSL /
ยืมเหลือ ที่ " savvy " โดยไม่คิด / Libreng tulong para sa wikang Tagalog ยืมเหลือ

Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.