SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Draft Minutes of Regular Meeting
Wednesday, September 28, 2022, 2:00 – 4:00 PM
(Approved ____, 2022)

In-person Meeting: San Francisco Public Utilities Commission (SFPUC), 525 Golden
Gate Avenue, 3rd Floor, Tuolumne Conference Room, San Francisco, CA 94102

Virtually Via Zoom:

1. Modern Browser (WebRTC) [Best]
   Please join with a modern browser Google Chrome or Microsoft Edge (no
   additional installation required)

2. Mobile Apple iOS or Android devices: Mobile users can also join with Zoom
   Cloud Meetings App on Apple App Store iOS or Google Play Store Android

3. Meeting Link
   Meeting ID: 894 1803 2174
   Passcode: 906383

4. Join by Telephone [Audio only]: US: +1 669 900 6833 or +1 213 338 8477
   or +1 669 219 2599 or +1 646 518 9805
   a. Meeting ID: 894 1803 2174
   b. Passcode: 906383

   Meeting will be recorded for minutes only and will not be published. By joining this
   meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

• Public comment periods will be announced.
• Type your comments using the “Chat” tab. In chat box please type "Public
  Comment" preceding your comment.
• Comments will be read out loud by meeting moderator. If you have technical
  issues or questions, you may also send a private message to the moderator using
  direct message.
• We ask that public comments be made in a civil and respectful manner and that
  you address your remarks to the Board as a whole and not to individual Board
  Members or Staff.
• Listen in from a quiet location. Turn down any televisions or radios around you.

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer
services in a manner that values environmental and community interests and sustains the resources entrusted
to our care.
MEETING AGENDA

Materials Distributed: Regular Meeting Agenda for November 7, 2022; Adopt State Urgency Legislation 54953(e); Instate New Rate Fairness Board Member (Oath of Office); Draft Regular Meeting Minutes of May 11 and May 16, 2022; 2023 Water Wastewater Rate Study Kickoff presentation

1. Call to Order and Roll Call

   Member Name/Title       Appointed By
   Howard Ash, Chair, Residential City Retail Customer Board of Supervisors
   Vacant, City Retail Small Business Customer Board of Supervisors
   Vishal Trivedi, Financial Analyst of Office of Public Finance Controller's Office
   Reese Isbell, Residential City Retail Customer Mayor's Office
   Trisha McMahon, Budget and Planning Manager City Administrator
   Vacant, City Retail Large Business Customer Mayor's Office
   Vacant

   The regular meeting of the Rate Fairness Board was called to order at 2:05 PM in-person and via teleconference.

   Roll Call:
   • Present: Chair Ash, Vice Chair Isbell, Member McMahon
   • Absent: Member Trivedi

2. Adopt renewed findings under State Urgency Legislation to allow hybrid in-person meetings during the COVID-19 Emergency and direct the Rate Fairness Board Secretary to agendize a similar resolution at a Board Meeting within the next 30 days.

   Roll-call Vote:
   • Ayes: Chair Ash, Vice Chair Isbell, Member McMahon

   Public Comment: None

3. General Public Comment

   Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

   Public Comment: None

4. Instate New Rate Fairness Board Member

   Ken Hinton, Controller's Office Designee
   (Instate to Board)
Chair Ash asked Controller’s Office Designee Ken Hinton to read Oath of Office, to be instated as a member of the Rate Fairness Board.

Chair Ash asked Board Members, Secretary and SFPUC staff to provide introductions.

5. Approval of the Regular Meeting Minutes of May 11 and May 16, 2022
   (Discussion and Action)

Approval of May 11 Meeting Minutes: Vice Chair Isbell addressed lines 137-138, which implies that Vice Chair Isbell will coordinate with City Attorney to discuss bylaws further. However, it should be noted that Vice Chair Isbell will provide latest bylaws draft to RFB Secretary, for SFPUC staff to directly coordinate review with City Attorney. Chair Ash asked Board for further edits and comments, there were no further comments.

Approval of May 16 Meeting Minutes: No edits or comments.

Public Comments: none

Vice Chair Isbell motioned to approve May 11, as amended, and May 16 minutes. Member McMahon seconded. Minutes of the Regular Meeting of May 11, as amended, and May 16 were adopted unanimously.

Roll Call Vote:
- Ayes: Chair Ash, Vice Chair Isbell, Member McMahon, Member Hinton

6. Report of the Chair
   a. 2023 Water Wastewater Rate Study Kickoff
      Matthew Freiberg, SFPUC Project Manager
      (Presentation and Discussion)
      i. Introduction of the Rate Study Team
      ii. Background on SFPUC Rates
      iii. Project Goals
      iv. Overview of the Rate Setting Process
      v. Key Topics in this Rate Study
      vi. Timeline
      vii. Questions

Matthew Freiberg, SFPUC Project Manager of Financial Planning, presented the 2023 Water Wastewater Rate Study Kickoff. Presentation included the following topics: background, project team, project goals, rate study process, key rate study topics, and timeline. Discussion transpired throughout presentation.

Public Comment: none
7. Announcements, Comments, Questions
   (Discussion)

Chair Ash announced that the Commission approved the 2022 Power Rates Study Rates Proposal: CleanPowerSF and Hetch Hetchy proposed rates at the May 24, 2022, Commission Meeting. Erin Corvinova, Acting Financial Planning Director, specified one fiscal year (current FY23) of rates for CleanPowerSF and in the Spring the Board will hear more about proposed FY24 rates for CleanPowerSF, in addition to Water Wastewater rates.

Vice Chair Isbell asked that Board follow-up on the bylaws discussion at the next meeting, to move forward with process of City Attorney approval or commentary, then to finalize. Vice Chair noted that latest draft of bylaws was sent (5/31/22) to Board Secretary.

Public Comment: none

8. Adjournment

Meeting adjourned at 3:34 PM
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability. Written reports or background materials for calendar items are available online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.

Meeting Procedures: Public Comment will be taken before or during the Board’s consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Trường dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / ความช่วยเหลือ / Libreng tulong para sa wikang Tagalog แปลฟรี

Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.