

**Public Utilities Revenue Bond Oversight Committee
City Services Auditor Working Group**

Minutes

Wednesday, May 4, 2011

2:00 p.m.

**1155 Market Street (between 7th & 8th Streets)
11th Floor Conference Room A**

Committee Members

John Ummel, Chair
Ben Kutnick
David Sutter

1. Call to Order and Roll Call

The meeting convened at 2:00 p.m.

All members were noted present. There was a quorum.

2. Public Comment: Members of the public may address the City Services Auditor Working Group of the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's Jurisdiction that are not on today's agenda.

Public Comment: None.

3. Comments by the Chair

Chair Sutter provided a summary of past action of the City Services Auditor Working Group and provided an overview on the discussion topics.

The Working Group discussed the issue of the City Services Auditor charging the RBOC for services they provide.

Mike Brown (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Nancy Wuerfel read into the record the legal text of Proposition C that created the City Services Auditor. Section 1.113, Controller's Audit Fund. "Notwithstanding any other provision of this Charter, the Mayor and the Board of Supervisors shall be required to budget an amount equal to at

least 0.2% of the City's overall budget, apportioned by fund and excluding bond related debt, to implement this provision. This amount shall be referred to as the Controller's Audit Fund, and shall be used exclusively to implement the duties and requirements of this Appendix . . ."

Ms. Wuerfel stated the PUC and RBOC should not be charged for the services of the City Services Auditor.

4. Discussion and Possible Action: Prioritization of Task Assignments

Issue/Action: The City Services Auditor Working Group will continue discussing the list of task assignments for presentation at a future RBOC meeting.

Chair Ummel led the discussion concerning prioritizing and revising the task assignments of the RBOC.

Mike Brown (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel commented on the prioritization of task assignments.

Member Kutnick will prepare a revised list of task assignments.

5. Discussion and Possible Action: Draft MOU with the Controller's Office -

Issue/Action: Review of Suggested Changes to the Draft Memorandum of Understanding (MOU) between the RBOC and the Controller's Office for purposes of assisting the RBOC with future audit assignments.

Chair Ummel led the discussion concerning the suggested changes to the Draft MOU between the RBOC and the Controller's Office.

Mike Brown (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel stated that she can submit ideas on Draft MOU changes to the Working Group.

6. Discussion and Possible Action: Approval of the Minutes of the RBOC City Services Auditor Working Group meetings for April 6, 2011, and April 13, 2011.

Member Sutter moved, seconded by Member Kutnick, to approve the RBOC City Services Auditor Work Group Minutes of April 6, 2011, and April 13, 2011.

The motion passed by the following vote.

Ayes: Ummel, Kutnick, Sutter

Noes: None.

7. Discussion and Possible Action: Future Agenda Items/Meeting Dates.

No action.

8. Adjournment

The meeting adjourned at 4.17 p.m.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

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