

Public Utilities Revenue Bond Oversight Committee

Minutes

Monday, April 25, 2011

9:30 a.m.

1155 Market Street (between 7th & 8th Streets)

4th Floor Conference Room

Committee Members

Aimee Brown, Chair
Kevin Cheng, Vice-Chair
Brian Browne
Ian Hart
Ben Kutnick
David Sutter
John Ummel

REGULAR AGENDA

1. Call to Order and Roll Call

At the hour of 9:35 a.m. all members of the RBOC were noted present.

There was a quorum.

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction that are not on today's agenda.

Public Comment: None.

3. Chair's Report

- a. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Water System Improvement Program (WSIP) Pre-Construction.**

Jeet Bajwa (SFPUC); Julie Labonte (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: None.

- b. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Presentation of Report given to SFPUC on Lessons Learned from Challenges Associated with Alameda Siphon #4 Project.**

Julie Labonte (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel questioned how deep was the recover shaft for the tunneling equipment. Should subcontractors be prequalified?

- c. **San Francisco Public Utilities Commission (SFPUC) Staff Report: RBOC Account with Controller's Office.**

Mike Brown (SFPUC); Mark Blake (City Attorney); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: None.

4. Discussion and Possible Action: City Auditor's Services Working Group Report –

- a. **Discussion and Possible Action: Draft MOU with the Controller's Office - Review draft/sample MOU; consider changes and possible adoption of final language OR direct CSA Working Group to develop final language and present at future RBOC meeting for approval.**
- b. **Discussion and Possible Action: Review of RBOC Audit Assignments - Presentation by CSA Working Group regarding prioritization of possible task assignments; approve and/or edit task list and direct CSA Working Group to finalize scopes of work for each task for consideration at a future RBOC meeting.**

Tonia Lediju (Controller); Irena Blackwood (Controller); Julie Labonte (SFPUC); Mark Blake (City Attorney); Charles Perl (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Public Comment: Nancy Wuerfel has two concerns that should be addressed at the CSA Working Group 1) The Board of Supervisors should be providing administrative assistance; 2) Management of outside contractors and/or arbitrators along with definition of what contracts are for. The CSA should be subservient to the RBOC needs.

The CSA Working Group will convene to further discuss the issue and implement recommendations prior to the next RBOC Meeting.

The RBOC will schedule a Special Meeting on May 9, 2011, to discuss the results of the CSA Working Group discussions.

5. Discussion and Possible Action: Dissolution of the Contracting Working Group.

No Actions.

Public Comment: None.

6. Discussion and Possible Action: Approval of the Minutes from the Revenue Bond Oversight Committee (RBOC) Meeting of March 21, 2011.

Public Comment: Nancy Wuerfel will submit written comments to be included into the Mar 21, 2011 minutes.

Member Kutnick moved, seconded by Member Hart, to approved the RBOC March 21, 2011, minutes as amended.

The motion passed by the following vote:

Ayes: Chair Brown, Hart, Kutnick, Sutter, Ummel

Noes: Browne

Absent: Cheng

7. Discussion and Possible Action: Revenue Bond Oversight Committee (RBOC) Member Information Requests Raised at Today's Meeting.

No Actions.

8. Discussion and Possible Action: Future Agenda Items.

See Item No.4

Public Comment: Nancy Wuerfel questions what subjects will be taken up at May 9, 2011, meeting, Scope of Work and Task Assignments.

9. Adjournment

At the hour of 12:35 p.m. Member Browne moved, seconded by Member Hart, to adjourn the meeting.

The motion passed unanimously.

***These minutes were adopted by the RBOC on May 16, 2011.**

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

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