

**Public Utilities Revenue Bond Oversight Committee
City Services Auditor Working Group**

MINUTES

July 7, 2011

10:00 a.m.

1155 Market Street (between 7th & 8th Streets)

11th Floor Conference Room A

San Francisco, CA 94102

Committee Members

John Ummel, Chair

Ben Kutnick

Aimee Brown

1. Call to Order and Roll Call

The meeting convened at 10:07 a.m.

On the call of the roll all members were noted present.

There was a quorum.

2. Public Comment: Members of the public may address the City Services Auditor Working Group of the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's Jurisdiction that are not on today's agenda. (*0.00.00)

Public Comment: None.

3. Discussion and Possible Action: Selection of projects to be audited for Task 1a and 1b. (*1.10.43)

Items number 3, 4, and 5 were discussed concurrently. (See Item #5.)

4. Discussion and Possible Action: "Observer" to oversee SFPUC Independent Review Panel's third review of the Water System Improvement Program (WSIP) – Role, Job Description, Qualifications, Possible Candidates, and Criteria for selection. (*1.10.43)

*Start Time on Audio Recording. The audio recording is available at:
http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

Items number 3, 4, and 5 were discussed concurrently. (See Item #5)

- 5. Discussion and Possible Action: Process for contracting with an “observer” to oversee SFPUC’s Independent Peer Review Panel’s third review of the WSIP program. (*1.10.43)**
- a. **Would SFPUC employees/contractors be precluded from being an observer?**
 - b. **Would an observer be precluded from being assigned future tasks by the RBOC?**
 - c. **How would the observer be paid?**
 - d. **What contracting options may the RBOC utilize; at what dollar threshold?**

Mike Brown (SFPUC); Mark Blake (City Attorney); presented information concerning the matter and/or answered questions raised during the hearing.

The City Services Auditor Working Group requested that the following be added to the next Revenue Bond Oversight Committee Agenda for review and/or approval:

- a. Discussion and Possible Action: Recommended Task Areas for SFPUC Independent Review Panel Assignment.
- b. Update: City Services Auditor project audit list.
- c. Discussion and Possible Action: Motion directing the chair of the RBOC or her designee to review and select from a list of qualified candidates, an individual/firm to serve in the capacity as RBOC’s Peer Reviewer for the SFPUC Independent Review’s third review; and to authorize the SFPUC to administer the contract for the services of the Peer Reviewer.

Public Comment: None.

Former member David Sutter provided general comments on the matter.

- 6. Discussion and Possible Action: Potential Tasks that the SFPUC Independent Peer Panel and RBOC may engage in. (*0.01.10)(*1:47:00)**

Julie Labonte (SFPUC); Mike Brown (SFPUC); presented information concerning the matter and/or answered questions raised during the hearing.

Member Kutnick, seconded by Member Brown, moved to select the following projects for the CSA’s review:

- a. Bay Division Pipeline Reliability
- b. Lake Merced Pump Station
- c. Mission and Mt Vernon Sewer Improvement
- d. Pulgas Balancing Reservoir
- e. Harry Tracy Long Term Improvement
- f. (Alternate) Sunol Valley WTP Expansion and Treated Water Reservoir

The motion passed by the following vote:

Ayes: Ummel, Kutnick, Brown

Noes: None.

Public Comment:

Dr. William Ibbs is a potential Observer and provided general comments.

Former member David Sutter provided general comments on the matter.

7. Discussion and Possible Action: Approval of the Minutes of the RBOC City Services Auditor Working Group meetings for June 8, 2011.

Member Kutnick, seconded by Member Brown, moved to adopt the RBOC City Services Auditor Working Group meeting minutes for June 8, 2011.

The motion passed by the following vote:

Ayes: Ummel, Kutnick, Brown

Noes: None.

8. Discussion and Possible Action: Future Agenda Items/Meeting Dates

There was no discussion.

Public Comment: None.

9. Adjournment

The meeting adjourned at 12:00 p.m.

The minutes were approved on August 10, 2011.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning agendas, minutes and meeting information
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