



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CONTRACTING WORKING GROUP
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building, 11th Floor Conference Room B
1155 Market Street (between 7th & 8th Streets)
San Francisco, CA 94103**

April 6, 2012 - 9:00 AM

Special Meeting

1. **Call to Order and Roll Call** (9:20 a.m. – 9:20 a.m.)

The meeting was called to order at 9:20 a.m.

Present: Kevin Cheng and John Ummel.

2. **Public Comment.** (9:20 a.m. – 9:20 a.m.)

Public Comment. None.

3. **Comments by the Chair.** (9:20 a.m. to 9:21 a.m.)

Chair Ummel not have any comments to present.

4. **Controller's Pool of Consultants (Construction Management and Financial/Audit)**
(9:21 a.m. – 9:29 a.m.)

Chair Ummel provided an overview on the Controller's Pool of Consultant.

Mike Brown and Estabio Elarosa (SFPUC); provided information and responded to questions raised throughout the discussion.

The Working Group requested that the information concerning the Controller's pool of consultants be forwarded to the RBOC for further review as a possible option.

Public Comment: None.

5. **RBOC's Use of an Expediter to Help Form RBOC's Own Consultant Pool.**
(9:29 a.m. – 9:45 a.m.)

Chair Ummel provided an overview as to the various option, requirements and needs for the use of an "Expediter" to establish a RBOC Consultant Pool. The Working Group will conduct further research as to the possible solutions and present their findings to the RBOC.

Research as to additional potential expeditors and costs.
Support for SFPUC in the request for proposal process.

Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

6. **Review of Dr. William Ibbs' Final Report to the RBOC Regarding the SFPUC's Construction Management Report/Systems.** (9:45 a.m. – 10:05 a.m.)

The Working Group discussed the conclusion of Dr. Ibbs. Member Cheng requested that the other members of the RBOC be given a chance to review and respond to the report at the next RBOC.

The Working Group unanimously declared that Ibbs' Consulting had fulfilled their contract obligations and that the contract had concluded.

The Working Group requested that this item be referred to the RBOC for their review and comments.

Mike Brown and Estabio Elarosa (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

7. **Suggested Audit Activities for Calendar Year 2012.** (10:06 a.m. -).

From the discussions the following possible activities were suggested:

- Updating and reconstituting the Independent Review Panel for the RBOC's use.
- Revising the goals of the RBOC

Mike Brown and Estabio Elarosa (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None

8. **Approval of RBOC Contracting Working Group Minutes of December 7, 2011.**
(10:06 a.m. -)

Member Cheng, seconded by Member Ummel, moved to approve the RBOC contracting Working Group Minutes of December 7, 2012.

The motion passed by the following vote:

Ayes: Cheng; Ummel

Noes: None.

9. **Future Agenda Items/Meeting Dates.** (10:06 a.m. -)

The Working Group suggest the following items be scheduled on the next RBOC meeting.

Controller's Pool review

Ibbs' Consulting report

Updated of the RBOC fund balance

Members to the RBOC and the Working Group

Various SFPUC reports

10. **Adjournment** 10:43 a.m.)

The meeting adjourned at 10:43 a.m.

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