



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

**Public Utilities Commission Building, 4th Floor Conference Room
1155 Market Street (between 7th & 8th Streets)
San Francisco, CA 94103**

June 18, 2012 - 9:30 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Chair
Seat 3 Karen Donovan
Seat 4 Larry Liederman
Seat 5 Vacant
Seat 6 Ian Hart
Seat 7 John Ummel, Vice Chair

The meeting was called to order at 9:40 a.m. On the call of the roll members Kaufman, Cheng, Donovan and Liederman were noted present.

Member Hart was excused.

Member Ummel participated via teleconference.

2. Public Comment. (9:43 a.m. – 9:44 a.m.)

Public Comment: None.

3. Chair's Report: (9:45 a.m. – 10:08 a.m.)

A. San Francisco Public Utilities Commission (SFPUC) Staff Report: Water System Improvement Program (WSIP).

Nancy Hom; Julie Labonte, and Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

B. San Francisco Public Utilities Commission (SFPUC) Staff Report: City Services Auditor Work Plan for audits - SFPUC.

Nancy Hom; Julie Labonte, and Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

C. San Francisco Public Utilities Commission (SFPUC) Staff Report: Debt Issuance Update.

Rich Morales (SFPUC); presented a report concerning the SFPUC Debt Issuance and responded to questions raised throughout the discussion.

Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

D. San Francisco Public Utilities Commission (SFPUC) Staff Report: RBOC Account Statement.

Mike Brown (SFPUC); presented a report concern the RBOC Account Statement and responded to questions raised throughout the discussion.

Mark Blake (City Attorney's Office); provided information and responded to questions raised throughout the discussion.

Public Comment: None.

4. City Attorney Support Services to the Revenue Bond Oversight Committee and Reimbursement for Services. (10:09 a.m. – 10:22 a.m.)

Mark Blake (City Attorney's Office); Charles Perl (SFPUC); provided information and responded to questions raised throughout the discussion.

Mr. Blake confirmed that the SFPUC is currently been reimbursing the City Attorney's Office for services provided to the RBOC. It is the intention of the SFPUC, from their operation costs, to continue to reimbursement administrative cost with includes Clerk of the Board support services and City Attorney legal services.

Public Comment: None.

5. Draft Scope of Services - Evaluation of the WSIP Program. (10:23 a.m. – 11:18 a.m.)

- A. **Process for Forecasting Cost Estimate at Completion (EAC) and Schedule at Completion (SAC).**
- B. **Remaining Deliver Costs.**

Holly Kaufman, Member, RBOC, present an overview/report of the action of the RBOC Contracting Working Group concerning the Draft Scope of Services for the evaluation of the WSIP Program.

Julie Labonte and Harlen Kelly (SFPUC); provided information and responded to questions raised throughout the discussion.

Julie Labonte (SFPUC) will provide feedback on the draft scope of services and feedback on the Controller's list of contractors.

Public Comment: None.

6. **Approval of RBOC Minutes of May 21, 2012.** (11:18 a.m. – 11:21 a.m.)

Member Liederman, seconded by Member Kaufman, moved to approve the RBOC May 21, 2012, minutes.

The motion passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, and Liederman.

Noes: None.

Excused: Hart, Ummel (via teleconference).

Public Comment: None.

7. **RBOC Member Information Requests Raised at Today's Meeting and Future Agenda Items.** (11:22 a.m. – 11:35 a.m.)

Ummel – Requests that Mr. Blake follow up with Paulson Yun to inquire if currently pool can subcontract with other entities to perform work for the SPUC. Can members in pool form joint venture.

Public Comment: None.

8. **Adjournment.**

The meeting adjourned at 11:35 a.m.

Agenda Item Information

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