



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES - DRAFT**

**Public Utilities Commission Building  
525 Golden Gate Ave., 2<sup>nd</sup> Floor, Yosemite Room  
San Francisco, CA 94102**

**Monday, October 21, 2013 - 9:00 AM**

**Regular Meeting**

**1. Call to Order and Roll Call**

Seat 1 Holly Kaufman  
Seat 2 Kevin Cheng, Chair  
Seat 3 Vacant  
Seat 4 Larry Liederman  
Seat 5 Kevin W. Harper  
Seat 6 Emily Brownlow  
Seat 7 John Ummel, Vice Chair

The meeting was called to order at 9:15 a.m. On the call of the roll Member Liederman was noted absent. There was a quorum.

**2. Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction, but not on today's agenda.

Public Comment: None.

**3. Chair's Report:**

**A. San Francisco Public Utilities Commission (SFPUC) Staff Report: Update on Sewer System Improvement Program (SSIP) and Level of Services. (1:25:00 – 1:27:00)**

Jeet Bajwa (SFPUC); presented information concerning the matter and answered questions raised during the hearing.

Public Comment: None.

**B. San Francisco Public Utilities Commission (SFPUC) Staff Report: Update on Water System Improvement Program (WSIP) and Cost Containment Measures. (0:02:00 – 1:12:00)**

Julie Labonte and Dan Wade (SFPUC); presented information concerning the matter and answered questions raised during the hearing.

Public Comment: None.

**C. RBOC Account Statement and Review/Approval of Invoices for Ongoing Approved Engagements. (1:12:00 – 1:13:00)**

Mike Brown (SFPUC); presented information concerning the matter and answered questions raised during the hearing.

Public Comment: None.

**4. RBOC Proposed Scope of Work for Future Audits. (1:13:00 – 1:14:00)**

Public Comment: None.

No action taken. The matter was tabled.

**5. RBOC 2014 Meeting Schedule. (1:14:00 – 1:19:00)**

Members of the RBOC discussed the meeting scheduled for 2014.

Public Comment: None.

Member Kaufman, seconded by Member Harper, moved to rescheduled the December meeting of the RBOC to December 9, 2013, and adopt the proposed 2014 meeting schedule. The motion passed by the following vote:

Ayes: Kaufman, Cheng, Harper, Brownlow, Ummel.

Noes: None.

Absent: Liederman.

**6. Approval of RBOC Minutes of September 16, 2013. (1:19:00 – 1:25:00)**

Members of the RBOC discussed the minutes of the RBOC September 16, 2013, meeting.

Public Comment: None.

Member Kaufman, seconded by Member Brownlow, moved to adopt the RBOC September 16, 2013, minutes. The motion passed by the following vote:

Ayes: Kaufman, Cheng, Harper, Brownlow, Ummel.

Noes: None.

Absent: Liederman.

7. **Announcements, Comments, Questions, and Future Agenda Items.**

Julie Labonte (SFPUC) – Quarterly report for the Water System Improvement Program (WSIP) to include the Calaveras Dam – November 2013.

SFPUC Update – Bioregional Habitat – December 2013.

SFPUC Update (Jeet Bajwa) – Sewer System Improvement Program (SSIP), level of service, and summary of existing projects.

Adjustments to OLM costs due to new capacity and new infrastructure with WSIP.

Vacant seats on the RBOC - Information available on the SFBOS.org website for those interested in applying.

Public Comment: None.

8. **Adjournment.**

The meeting adjourned at 10:42 a.m..

### **Agenda Item Information**

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